

To be reviewed 01 September 2012

Health & Safety Policy Statement

D P M (LONDON) Ltd

The company's policy is to provide a safe and healthy place and environment to work in; to encourage safe working practices and awareness of safety amongst all employees.

The company is responsible for providing the means to enable every employee to work safely in a healthy environment with suitable welfare facilities – including but not limited to – the requirements laid down by law. To provide consultation between Management and Staff via an elected representative.

The company is responsible for ensuring that, in the operation and maintenance of equipment and facilities, every thing reasonably practicable is done to prevent accident and injuries.

It is the duty of every employee whilst at work, to exercise personal responsibility and to do every thing possible to prevent injury to him/herself and to others. Also to co-operate with management, or any other authorized person, to enable them to comply with any duty or responsibility imposed on them, by or under any relevant statutory provisions.

The following persons have responsibility for implementation of Health and Safety policies with the company:

Board Members: - Overall responsibility for ensuring that Health and Safety Standards, Policies and Procedures laid down – are maintained and implemented and that safety is reviewed regularly at Board Meetings.

Safety Officer: - Advising the company's Managers of all matters relating to Health and Safety, thus ensuring that standard policies and procedures are implemented and maintained.

Accident reporting to Statutory bodies.

Advising Company employees of new legislation.

Responsibility for the monthly check on all ladders, abseiling equipment, ropes, harnesses on the 30th day of each month, advising and following up with a written report on the condition of the equipment, to the Operations Director, 24 hours of the maintenance checks being carried out.

Company Managers: - Responsible for training and ensuring compliance with Company's Health & Safety Standard and policies.

Fire Officer: - Responsibility for ensuring the compliance with all current legislation and its implementation, relevant to fire precautions and related Health & Safety requirements, as well as the maintenance of records.

All employees: - Responsible for ensuring the safety of themselves and others, as well as complying with standard procedures and co-operating with management in carrying out their work.

No employee must misuse use or abuse anything provided in the interest of safety.

Board Member – Pamela McKnight Safety Officer – Ray Dargan

Fire Officer – Jo Francis